

# Congressman Jim Jordan

## Internship Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Applying for: Summer  Fall  Spring   
DC  Lima, OH

Will you receive school credit for this internship? Yes  No

*Please Note:* We ask that you have completed at least two years of college level coursework before applying for an internship.

### Required Materials:

- Application
- Resume
- Two letters of recommendation
- A one-page essay on why you are a conservative and what that means to you.

### Application Deadlines:

Please submit the application to Marshall Macheledt at [marshall.macheledt@mail.house.gov](mailto:marshall.macheledt@mail.house.gov) by:

Fall - June 30<sup>th</sup>

Spring – October 31<sup>st</sup>

Summer – March 31<sup>st</sup>

### Additional Information:

Depending on scheduling considerations and your institution's academic calendar, internships will run approximately as follows:

Fall – Labor Day to Christmas

Spring – New Year's to Memorial Day

Summer – Memorial Day to Labor Day

Please contact Marshall Macheledt at [marshall.macheledt@mail.house.gov](mailto:marshall.macheledt@mail.house.gov) for more information or if you have any questions regarding the application process or the internship.